



F.Y.I.

from the Policy Unit

FYI-058

Date: 12/23/14

SUBJECT: The Revised Initiating Jurisdiction (I/J) Information Request Letter

Please contact the Policy Unit if you have any questions regarding these or any other changes at
[GEARUP>DCSE Collaboration – Teams>Policy Questions](#) or 602-771-8127
The IV-D PARTNERS should send POLICY inquiries directly to DCSS-POLICYQUESTIONS@azdes.gov

A new version of the I/J Information Request Letter is now in production.

The changes to this letter include:

- The removal of Hayden information as it is no longer required;
- The correction of the timeframe for the financial information from 12 months to six months; and
- The correction of the number of days the initiating jurisdiction has to return the requested information (from ten days to 30 days).

The revised form number is FCSE0001F0074004 and replaces FCSE0001F0074003. Please begin using the new form immediately and delete all discontinued forms from your favorites and recent folders in Eloquence.

DCSS staff are urged to view this information directly on GEARUP and not create a separate personal file. You will find this Policy FYI on GEARUP via this file path: [DOCUMENTS>PPU'S>Policy FYI](#). Click on the Policy FYI folder to view a list of Policy FYI notices.